

DELL CITY INDEPENDENT SCHOOL DISTRICT
P.O. BOX 37
DELL CITY, TEXAS 79837

Effective January 1, 2013

NAME: _____ DATE: _____

PURPOSE OF MEETING: _____

LOCATION OF MEETING: _____

DATE(S) OF MEETING: _____

TRAVEL / CONFERENCE INFORMATION

AUTO: _____ MILES @ 56.5 CENTS PER MILE \$ _____

(Current rate is effective according to the IRS posted mileage rates each January per board motion during the May 22, 2006 regular board meeting.)

ODOMETER READINGS: STARTING _____ ENDING _____

MEALS: (PLEASE PROVIDE RECEIPTS - REQUIRED)

Allowable Request –

El Paso - Breakfast \$10.00 Lunch \$17.00 Dinner \$24.00 \$ _____

Not Listed - Breakfast \$7.00 Lunch \$12.00 Dinner \$17.00 \$ _____

Out of Town - Breakfast \$19% Lunch \$33% Dinner \$47% of the M&IE rate. (See list on back of this form.) \$ _____

MISCELLANEOUS: (PLEASE PROVIDE RECEIPTS)

AUTO RENTAL _____

TAXI _____

PARKING _____

MISC. _____ \$ _____

TOTAL: \$ _____

I am submitting this request based on information known to me to be true and factual and not misrepresented in any way.

Signature: _____

PLEASE ATTACH ALL RECEIPTS TO COMPLETED FORM AND RETURN TO THE BUSINESS OFFICE
WITHIN 3 BUSINESS DAYS FROM THE DATE OF THE MEETING OR CONFERENCE.

Administrator's Approval / Date: _____

_____ Amount _____ Int. _____

STATE	Primary Destination	County	Season Begin Date	Season End Date	Lodging	M&IE	Total
Texas	Arlington / Fort Worth / Grapevine	Tarrant county and City limits of Grapevine	January 2013	September 2013	\$139	\$56	\$195
Texas	Austin	Travis	January 2013	September 2013	\$108	\$71	\$179
Texas	Beaumont	Jefferson	January 2013	September 2013	\$79	\$51	\$130
Texas	College Station	Brazos	January 2013	September 2013	\$93	\$56	\$149
Texas	Corpus Christi	Nueces	January 2013	September 2013	\$88	\$51	\$139
Texas	Dallas	Dallas County and City of Dallas	January 2013	September 2011	\$113	\$71	\$184
Texas	El Paso	El Paso	January 2013	September 2013	\$88	\$51	\$139
Texas	Galveston	Galveston	January 2013	May, September 2013	\$82	\$56	\$138
Texas	Galveston	Galveston	June 2013	July 2013	\$100	\$56	\$156
Texas	Houston (L.B. Johnson Space Center)	Montgomery, Fort Bend and Harris	January 2013	September 2013	\$109	\$71	\$180
Texas	Greenville	Hunt County	January 2013	September 2013	\$86	\$51	\$137
Texas	Laredo	Webb	January 2013	September 2013	\$82	\$56	\$138
Texas	McAllen	Hidalgo	January 2013	September 2013	\$84	\$56	\$140
Texas	Plano	Collin	January 2013	September 2013	\$99	\$61	\$160
Texas	Round Rock	Williamson	January 2013	September 2013	\$88	\$51	\$139
Texas	San Antonio	Bexar	January 2013	September 2013	\$106	\$66	\$171
Texas	South Padre Island	Cameron	January 2013	May, September 2013	\$82	\$56	\$138
Texas	South Padre Island	Cameron	June 2010	July 2013	\$106	\$56	\$162
Texas	Waco	McLennan	January 2013	September 2013	\$82	\$51	\$133
Texas	Not Listed		January 2013	September 2013	\$77	\$46	\$123