

**TECHNOLOGY REQUEST**

**EMPLOYEES NAME** \_\_\_\_\_ **DATE** \_\_\_\_\_

**LOCATION: Circle one**

- |               |                    |                          |
|---------------|--------------------|--------------------------|
| Ag shop/165   | Tavarez/205/224    | Cox/305                  |
| Dees/201      | Green/308          | J.Holguin/203            |
| Mr.K/302      | Ramirez/306        | Sager/403                |
| D.Mustain/202 | Nicholas/303       | C.Mustain/304            |
| Library/232   | Old Head Start/401 |                          |
| Gentry/220    | Lewis/231          | Chacon/231               |
| Snyder/444    | M.Holguin/234      | Computer lab/306/209/204 |

**PLEASE EXPLAIN THE PROBLEM** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

**PRINTER/COPIER NUMBER** \_\_\_\_\_

**SUPPLIES NEEDED** \_\_\_\_\_

**INK CARTRIDGES NUMBER**

**BLACK** \_\_\_\_\_ **QUANTITY** \_\_\_\_\_  
**COLOR** \_\_\_\_\_ **QUANTITY** \_\_\_\_\_

**URGENCY: CIRCLE ONE**

**ESSENTIAL      IMPORTANT      DESIRABLE**

**COMMENTS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

**PLEASE TURN THIS FORM IN TO MRS. GENTRY OR MRS. CHACON AND THEY WILL CONTACT MR. JOSH MUSTAIN.**