ATTENTION EMPLOYEES

The Texas Payday Law, Title 2, Chapter 61, Texas Labor Code, requires Texas employers to pay their employees who are exempt from the overtime pay provisions of the Fair Labor Standards Act of 1938 at least once per month. All other employees must be paid at least as often as semi-monthly and each pay period must consist as nearly as possible of an equal number of days.

Scheduled paydays: (You must indicate date or dates of the month for employees paid monthly or semi-monthly, and day of the week for employees paid weekly or at other times.)

MONTHLY The 25th of each month or the Friday before if the 25th falls on a weekend or holiday.

SEMI-MONTHLY _____

WEEKLY _____

OTHER _____

For more information write or contact the Texas Workforce Commission in Austin or contact your nearest TWC office. TWC offices are located in major cities throughout the state.

TEXAS WORKFORCE COMMISSION
Labor Law Section
101 East 15th Street, Room 124T
Austin, Texas 78778-0001

1-800-832-9243
TDD 1-800-735-2989 (Hearing Impaired)

***TO EMPLOYERS**: The law requires that this notice or its equivalent be posted in conspicuous places at your business.*

LL-10 (0709)